



Annual Meeting

Tuesday, June 8, 2021 at 5:30

Location: BPJ LMC, Virtual Link: [meet.google.com/ryq-trzw-knc](https://meet.google.com/ryq-trzw-knc)

Attendance: Carissa Sorensen, Pamela Mumm, Tanya Sanderfoot, Andrea Young, Jonah Adams, Jean Rigden, Coleen Maugham

- I. Call to Order (time: 5:36)
  - a. Mission and vision
- II. Review & approval of minutes from May 11, 2021 (motion: Andrea second: Jean)
- III. Community Input- none
- IV. Treasurer's Report
  - a. Financial Report
    1. Allowable costs: equipment, one-time online subscriptions, salaries for professional development or curriculum writing but not regular salaries, employee travel, facility construction/painting/flooring are NOT allowed, but minor repairs are. Playground construction or repair unless it is small moveable equipment purchases are not allowed.
    2. Carry over? We don't know for sure at this point. Waiting on the decision from DPI.
    3. Motion to accept financial report as it was submitted: Andrea Second: Carissa- motion passed
    4. Motion to accept the Board Policies of Internal Control, Petty Cash, Fraud, Procurement, and Cash Handling and deposits as written: Jean Second: Andrea- policies passed
  - b. Draft of 21-22 Proposed Budget: We will discuss and approve this in July
- V. Administrator and Teacher Reports
  - a. School carnival was successful, parent surveys sent out,
  - b. Enrollment: 2 kindergarten class, 3 first grades, and 1 second grade class so far
  - c. Back-to-School Open House - Thursday, August 26
- VI. Council Development
  - a. Finance Presentation from Jonah Adams
  - b. WRCCS Conference July 27
  - c. Reflection - Rose, Bud, Thorn
- VII. Old Business & Discussion Items
  - a. 501(c)(3) Status- continuing onward with paperwork for this
  - b. Annual Report
- VIII. New Business
  - a. [Bylaws Amendment re: Annual Meeting Date Change](#) (motion to have annual meeting second Monday in July; Andrea second: Pam- motion passes)
  - b. [Amend bylaws expanding membership number](#) (motion to expand our membership numbers to 5-11 with the below addition: Andrea Second: Carissa- motion passed)
    1. Need to add in to bylaws as well-what would be the tie breaking vote in the case of an even number of council members.

- c. Election of New Members - DS, MH, JK, KB (motion to accept new members: Jean, Second: Coleen- motion passed)
  - d. Election of New Officers: motion to accept Andrea, Bailey, and Kate as these positions: Jean, Second: Carissa-motion passed- new officers will be in effect as of our next meeting.
    - 1. Secretary: Bailey
    - 2. Treasurer: Andrea
    - 3. Vice Chair: Kate
    - 4. Chair: ??-to be voted on next month
  - e. [Y3 Performance Measures](#): progress report to DPI at the end of the year.
  - f. DPI Communication: regarding enrollment. McCabe would like us to confirm that we will have at least 150 students in 2022-2023. If we do not, our grant will be reduced by \$100K in year 5. Tanya Sanderfoot will respond that we expect to have that number of students by 2022-2023 and if we don't then we are prepared to reduce our budget
  - g. [21-22 Meeting Schedule](#): 2nd Tuesday of the month
  - h. Fall promotional items for students: Not promotional items but a 'welcome back' item for open house instead. T-shirts and water bottles. Possibly rubber boots as well?
- IX. Adjourn (Motion:Jean Second: Andrea-adjourned at 6:43)
- a. Meeting Assessment Tool - <https://forms.gle/CvauCzEMvXwu8t8iZ>
    - 1. Previous responses - <https://docs.google.com/spreadsheets/d/1v24A4PbFgMQul2O6Xw4xJLhn4nKOlJW68w4ZBgaYJiO/edit?usp=sharing>

*Future meetings: July 13, Aug. 10*

*WRCCS Conference: July 27*

*Member Orientation: Tuesday, Aug. 3, 5:30*

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**Barlow Park Charter School Mission:**

Barlow Park Charter School's responsive environment will encourage all learners to reach their fullest personal potential and become well-balanced, compassionate, curious citizens.

**Barlow Park Charter School Vision:**

Setting a positive trajectory for lifetime learning.